

IAATO 24th Annual Meeting

Agenda



Punta Arenas, Chile, April 22-24, 2013

Dreams Hotel – Faro Punta Dungenes Conference Room

Preliminary: V12, April 15, 2013

Note: All social events, presentations, workshops and excursions not part of the annual meeting proper can be found in Appendix A and in separate SAR workshop agenda, both attached to this agenda.

Sunday 21st April

[Executive Committee, Secretariat, FC Chair, and Meeting Chair Only] Place: meeting room TBA, Dreams Hotel	(1000 – 1500)
[Marine Committee Meeting] Place: meeting room TBA, Dreams Hotel	(1530 – 1800)
Registration Desk IAATO table set up in lobby of Dreams Hotel	(1400 – 1800)

Day 1: Monday 22nd April

[All Sessions: IAATO Members, Associate Members (B1 & B2) and Affiliate Members Only]

0745 – 0830 Registration table (in foyer outside meeting room)

0830 – 1800 Meeting times

1015 – 1045 Coffee & Tea Break

1230 – 1400 Lunch on your own (options will be available)

1515 – 1545 Coffee & Tea Break

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| 1. Welcome & Introductions | (0830 – 0845) |
| a. Welcome | |
| b. Approve Chair of Meeting | |
| c. Adopt 24 th Annual Meeting Agenda | |
| d. Approve Minutes of 23 rd Annual Meeting | |
| 2. Secretariat & Other Administrative Reports | (0845 – 0945) |
| a. Executive Committee Report | |
| b. Administrative Director Report | |
| c. Operations Director Report | |
| d. Summary & Discussion regarding Secretariat restructuring | |

- 3. Financial Review (0945 - 1015)**
- a. Finance Committee Report (FY 2011-12 and FY 2012-13)
 - b. Budget comparison and year-to-date
 - c. Forecast for FY 2013-14

- 4. Strategic Plan (1045 - 1230)**
- a. Presentation and discussion of revised 2013-2018 Strategic Plan and Action Plan document
 - b. Discussion of IAATO's role in representing Members on economic / gateway issues of common concern

OPTIONAL LUNCH MEETINGS - (1230 - 1400)
Yacht Working Group lunch meeting
Venues can be arranged but lunch will be at own expense

- 5. Bylaws and Governance Issues (1400 - 1515)**
- a. Bylaws Committee Report
 - b. Proposed Bylaws / TOR changes:
 - i. Streamlining of Bylaws
 - ii. Revisions to Committee TOR
 - iii. Definition of quorum
 - iv. Provision allowing for Associates, Affiliates on some committees
 - c. Antitrust policy for IAATO: discussion and proposal for way forward

- 6. Membership Issues (1515 - 1800)**
- a. Membership Committee Report
 - b. Report on analysis of three consecutive year attendance by IAATO Members and Associate B1s; discussion and action on proposal.
 - c. New Members:
 - i. **Polar Latitudes, Passat Kreuzfahrten and Voile Australe:** Q&A and voting for as required (closed session for voting members only)

Day 2: Tuesday 23rd April

[Early Morning Sessions: IAATO Members, Associate Members and Affiliate Members Only]

0830 - 1730 Meeting times
1030 - 1100 Coffee & Tea Break
1230 - 1400 Lunch on your own (options will be available)
1600 - 1630 Coffee & Tea Break

[Additional time if needed: Strategic Plan and/or economic remit discussion] **(0830 - 0915)**

- 7. Review of Incidents (0915 - 1030)**
- a. Review of any 2012-13 season incidents, as required. Discussion and lessons learned

Day 2 Mid Morning (Open Session Begins) (1100)

8. Welcome to non-IAATO member participants; introductions (1100 - 1115)

- a. Welcome from meeting chair
- b. Special welcome from Counsellor Camilo Sanhueza,
Director of Antarctic Division, Chilean Ministry of Foreign Affairs

9. Yacht Issues (1115 - 1215)

- a. Report from Yacht Working Group:
 - i. Summary of seasonal yacht activities
 - ii. Update on Yacht Outreach Campaign
- b. Proposal and voting for Yacht Working Group to become Yacht Committee
- c. Proposal and discussion to initiate "Dockside Observer Program"

FIELD STAFF LUNCH MEETING - (1215 - 1345)

A venue will be arranged but lunch will be on own expense.

10. Marine Committee Issues (1345 - 1600)

- a. Marine Committee Report:
 - i. Recap of *Plancius* technical issue, 2011-12 season
 - ii. World Meteorological Organization observer report
 - iii. Polar View update
 - iv. Maritime Labor Convention
- b. Hydrographic issues:
 - i. Report of October 2012 Montevideo, Uruguay HCA meeting
 - ii. Report on expanded participation in Crowd Sourcing Pilot Project
 - iii. Report on *Xplore* Expeditions surveying work
- c. Polar Code developments:
 - i. Report on IMO DE 57, status of Polar Code deliberations and direction
 - ii. Risk assessment work and strategies going forward

11. South Georgia - GSGSSI Issues (1630 - 1730)

- a. Report and presentation by Richard McKee
- b. Discussion of HM Coroner's Report on Eileen Larrimore / Shackleton's Walk

Day 3: Wednesday 24th April

(Closed and Open Sessions)

0700 - 0800 US Operators meeting for Breakfast (optional)

0815 - 1800 Meeting times

1045 - 1115 Coffee & Tea Break

1240 - 1410 Lunch on your own (options will be available)

1550 - 1620 Coffee & Tea Break

12. Voting on committee seats; other outstanding proposals (0815 - 0900)

(Closed session for Voting Members Only)

(Open session begins) (0900)

13. Land Tourism Issues (0900 – 0920)
a. Report from Land Tourism Working Group

14. Environmental Protection & Field Operations (0920 – 1045)

- a. Field Operations Committee report
- b. Report and discussion: Track Erosion at Barrientos Island
- c. Report back from Field Staff Lunch Meeting
- d. Proposed new Site Guidelines:
 - i. Orne Islands
 - ii. Orne Harbour
- e. Site Guidelines review and revisions
- f. Emperor Penguin guidelines
- g. Multi-night coastal camping guidelines
- h. Short overnight stays
- i. Crevasse reporting

15. Towards Accreditation (1115 - 1200)

- a. **Enhanced IAATO Observer Scheme**
 - i. Feedback from 2012-13 trials
 - ii. Proposal for 2013-14 season
- b. **Staff Training**
 - i. Update on Online Staff Training
 - ii. Presentation and discussion on Field Staff survey of assessment
 - iii. Program and plans for 2013-14 season

16. Climate Change...a Role for Tourism (1200 – 1220)

- a. Report from Climate Change Working Group
 - i. Emissions reduction recommendations
- b. Update on IAATO Climate Change PowerPoint Presentation
- c. Carbon Offsetting: Report from Ted Cheeseman

17. Report from UK Antarctic Heritage Trust (1220 – 1240)

OPTIONAL LUNCH MEETINGS
WITH TREATY PARTY REPRESENTATIVES (1240 – 1410)

Venues can be arranged but lunch will be at own expense.

18. Report on Antarctic Blue Whale Project (1410 – 1430)

19. Update on ATCM XXXVI (1430 – 1550)

- a. Update on CEP Intercessional Contact Group (ICG) Issues & Discussions
- b. Update on ATCM XXXV & XXXVI ICG Issues and Discussions
- c. Anticipating the forthcoming CEP & ATCM
 - i. Proposed IAATO IPs
 - ii. SAR Workshop at ATCM
- d. Comments from the Chilean Ministry of Foreign Affairs
- e. Comments from other attending Treaty Party representatives

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| 20. Report from AECO | (1620 - 1640) |
| 21. Tourism Growth Management | (1640 - 1700) |
| a. Report from Tourism Growth Management Working Group | |
| 22. IAATO 25 & 26 | (1700 - 1740) |
| a. Discussion and vote regarding three-day meeting for 2014 in Providence | |
| b. Discussion regarding proposals for IAATO 26 in Europe (2015) | |
| 23. Any Other Business | (1740 - 1800) |
| 24. IAATO 24th Annual Meeting closes | (1800) |

Thursday 25th April

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| [Wrap-up Session: Executive Committee, Secretariat,
And Meeting Chair Only] | Place: Dream Hotel TBD | (1800 - 1845) |
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Appendix A to IAATO 24 Agenda

Social Activities, Workshops and Excursions

Sunday 21st April

IAATO Icebreaker

Place: Chilean Antarctic Institute (INACH), co-hosted by ANI-ALE **(1830 – 2000)**

Monday 22nd April

Cocktail Party for Members & Guests

Place: Jose Nogueira Hotel, sponsored by Antarctica XXI and SERNATUR (Chilean National Tourism Office) **(1830 – 2000)**

Tuesday 23rd April

Special Presentation by Chile's Minister of Public Works

(1735 – 1820)

Place: Faro Punta Dungenes Conference Room

Following the adjournment of the meeting, all attendees are invited to this presentation by Lucas Palacios, Minister of Public Works. He will outline some of the infrastructure developments – many with tourism in mind – planned for Patagonia and other areas of Chile over the next few years.

Wednesday 24th April

IAATO Annual Dinner

(1930 – 2300)

Cocktail reception and traditional Patagonia dinner at El Galpon
Hosted by Chilean Ministry of Foreign Affairs
Transportation will be provided from/to Dreams Hotel.

Thursday 25th April

Search & Rescue Workshop (Open to all Meeting participants)

See detailed workshop agenda attached at the end of this document.

0900 – 1730 Workshop sessions

1030 – 1100 Coffee & Tea Break

1230 – 1345 Lunch on your own (options will be available)

This workshop will focus on issues pertaining to search and rescue in the Antarctic Treaty area, and anticipates discussions planned for ATCM XXXVI in Brussels, Belgium. It is designed to benefit all members, providing for a good exchange of ideas and useful information. The workshop will cover a wide range of potential tourism-related SAR situations: traditional expedition vessel, large cruise-only vessels and land-air tourism into the interior. Participants will include IAATO operators and members, MRCC Chile and Argentina and possibly others, US Coast Guard, COMNAP and Treaty Party representatives.

Morning Session

(0900 – 1200)

Introductions; SAR in Antarctica – an MRCC perspective; emergency and contingency planning; deep-field issues (land and air tourism); review of previous issues from SAR perspective.

Afternoon Session

(1330 – 1730)

Presentation and review of February 8 SAR exercise involving Holland America Lines' *Veendam*, MRCCs, IAATO and other IAATO operators. Discussion and Q&A. Lessons learned.

Friday 26th April

Regional Government of Magallanes'

Optional Excursion to Puerto Williams (Open to all Meeting participants)

The Regional Government of Magallanes has invited IAATO Annual Meeting attendees to participate in a complimentary flight and inspection trip to Puerto Williams, including lunch at the Lakutaia Lodge. This optional excursion, which will take place Friday, April 26, is not part of the IAATO Annual Meeting, and IAATO is not sponsoring this excursion.

The excursion will depart Punta Arenas at 8:00 am, returning at 3:30 pm in order to let those with outbound flights that afternoon catch their plane.

There is no cost for those wanting to participate in this excursion. Those interested in participating in this excursion should contact the representative of the regional government directly. Send your email to the Regional Director of Tourism with the Chilean National Tourism Service: Andrea Tellez Rubina atellez@sernatur.cl

IAATO - SAR Workshop

Chair: David Edwards, US Coast Guard, Search and Rescue

Introduction:

This workshop will focus on issues pertaining to search and rescue in the Antarctic Treaty area. It is designed to benefit all members, providing for a good exchange of ideas and useful information. The workshop will cover a wide range of SAR issues. Participants will include IAATO operators and members, MRCC Chile and Argentina and possibly others, US Coast Guard, COMNAP and Treaty Party representatives.

Discussion Session

- 0900 Introductions
- 0915 Setting the scene - the successes and challenges of SAR in Antarctica, *Kim Crosbie, IAATO*
- 0940 SAR Response in Antarctica – an update
Michelle Rogan-Finnemore, COMNAP
- 1005 The PANC Agreement and Argentine SAR responsibilities –
Capt. Gustavo Castro Lacroze, Argentine Navy [TBC]
- 1030-1100 Coffee Break
- 1100 MRCC Chile an Antarctic SAR perspective –
Admiral Valenzuela, Chilean Navy.
- 1125 Emergency Planning and Training – a field perspective.
Dave Rootes [TBC]
- 1150 Discussion, followed by a short ‘trailer’ for the afternoon exercise.
- 1215-1345 Lunch
- 1345-1700 **Dealing with a Hot Situation in Antarctica - ¡You Decide!**

Join us for interactive afternoon session where you get the chance to act as the Incident Commander as we replay a live exercise recently conducted by Holland America Line that involved, and could have happened to many of us, concerning one of their ships in Antarctic waters. *Holland America Line’s Mike Inman, Vice President Safety Environmental Management Systems, and Lance Camarena, Director Fleet Training and Performance Management, will facilitate the session.*

***(Note while refreshments will be provided,
there will be no coffee break during the scenario exercise).***