



Write Draft Observer Report and discuss with the IAATO Operator while in field camp or onboard the vessel.

Do you and the Operator agree on the Points?

YES

Finalize Report and Send to Operator and IAATO Secretariat within 2 weeks of finishing the expedition.

Secretariat passes the report on to the Membership Committee for final review before the annual meeting.

IAATO Members vote to accept report at annual meeting

Further discuss concerns from the report with the Operator

Did you and the Operator come to agreement about the report and/or change the disputed points?

YES

Finalise Report, highlighting disputed points and send to EC/Secretariat for Review

Do the points merit EC/Secretariat follow up with the Operator?

YES

EC/Secretariat speak with Operator

Are the EC/Secretariat and Operator able to agree on a corrective action or process to move forward?

YES

NO

Matter moves to IAATO Compliance and Dispute Committee for further actions

Membership Committee is informed of the status of the report.

NO

NO

NO

NO